

CITY OF BURIEN, WASHINGTON

RESOLUTION NO. 302

A RESOLUTION OF THE CITY OF BURIEN, WASHINGTON, APPROVING THE FEE SCHEDULE FOR PUBLIC RECORDS REQUESTS.

WHEREAS, the City of Burien is dedicated to open government and compliance with the requirements of the State Public Records Act to make public records open and accessible to the public; and

WHEREAS, the Public Records Act authorizes cities to recoup the costs of preparing copies of public records in response to request for public records; and

WHEREAS, the City desires to adopt a fee schedule that will apply to public records requests;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BURIEN, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. Adoption of Fee Schedule. The City of Burien hereby adopts the public records fee schedule attached hereto as Exhibit "A".

Section 2. Effective Date. This resolution shall take effect immediately upon passage by the Burien City Council.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF BURIEN, WASHINGTON, AT A REGULAR MEETING THEREOF THIS 5TH DAY OF OCTOBER, 2009.

CITY OF BURIEN

/s/ Joan McGilton, Mayor

ATTEST/AUTHENTICATED:

/s/ Monica Lusk, City Clerk

Approved as to form:

/s/ Christopher Bacha, Interim, City Attorney
Kenyon Disend, PLLC

Filed with the City Clerk: September 17, 2009
Passed by the City Council: October 5, 2009
Resolution No. 302

EXHIBIT A

Fee Schedule for Public Records Requests Fees

Effective October 5, 2009

PUBLIC RECORDS REQUESTS FEE SCHEDULE	
Item	Fees
CD / DVD	\$2.00
Certified Copy	\$5.00
Conversion of Paper to Electronic Format	\$.15 / page (after first 10 pages)
Copies (Black and White)	After first 10 pages
• 8 ½ x 11	\$.15 / page
• 8 ½ x 14	\$.15 / page
• 11 x 17	\$.20 / page
• Large Format	Vendor Invoice
Copies (Color)	After first 10 pages
• 8 ½ x 11	\$.20 / page
• 8 ½ x 14	\$.20 / page
• 11 x 17	\$.35 / page
• Large Format	Vendor Invoice
Postage	Actual Rate